

Campaigns Officer

OVERALL PURPOSE OF THE JOB

Under the direction and guidance of their manager, the Campaigns Officer is centrally involved in the development and implementation of campaigns or once-off actions on which AI Ireland works - on global/regional human rights issues mainly, but some domestically-focussed.

Depending on the campaign, the officer may have lead responsibility in ensuring the development and implementation of the campaign strategy, including across other teams; or the officer may have a discrete role or roles assigned as part of a strategy led by another staff member or team.

The Campaigns Officer role includes conducting and/or advising on political advocacy, building and maintaining strategic relationships with key partner organisations, and liaising with relevant teams in Amnesty International's International Secretariat.

There is a particular emphasis on the ability to work well in a cross-team environment and flexibility in approach.

MAIN RESPONSIBILITIES

1. Where given lead responsibility on any campaign or action, to ensure the design and implementation of an effective strategy/plan, including monitoring, evaluation and reporting on its delivery.
2. Where assigned a role on a campaign or action led by another staff member, to develop and execute that role effectively to help achieve the overarching objectives.
3. To undertake, and provide advice/support on, political advocacy targeting the Irish Government, and help develop a political engagement framework to ensure consistency and effectiveness in this work.
4. To build and maintain AI Ireland's relationships and engagement with partner organisations on campaigns/issues within their remit.
5. Where assigned a specific campaign/action/role, to develop the knowledge and competence required, including as part of AI Ireland's performance management/development process.
6. To act as the key point of contact for information and advice on the campaign areas and issues within their remit, for AI Ireland staff, members, activists and partner organisations.
7. To represent AI Ireland at external conferences/seminars/meetings/coalitions at the direction of their Manager.
8. To work with the Activism Officers on activism where required, and assist in the organising and implementation of events, trainings, capacity-building on the specific campaigns/issues for which the officer has responsibility.
9. Any other duties as may be assigned from time to time in addition to or in lieu of the duties detailed above

The successful candidate will have:

- Demonstrated relevant experience in human rights/social justice campaigning
- Demonstrated knowledge of and experience in public affairs and political advocacy;
- Knowledge and support of Amnesty International's mission;
- Organisational skills: ability to organise, prioritise and plan a demanding workload;
- Proven capacity to work in a strategic and collaborative fashion in an often rapidly evolving and complex environment.

- Ability to work as part of a team, and collaborate and seek input from colleagues from other teams.
- Ability to take initiative and ownership of areas of work and projects.
- Ability to give and receive feedback to/ from colleagues.
- Communication skills: Good verbal and writing skills with the ability to edit/summarize documents and make campaigning materials “user friendly”;
- Interpersonal skills: Ability to get on with a wide range of people at all levels of the organisation, including members of groups and the public;
- Administrative skills and computer literacy including Microsoft Office 365;
- Flexibility: some weekend and evening work is required.

The starting salary for this full-time permanent position of 35 hours per week is approximately €37,000 per annum, depending upon experience.

The closing date for applications is **21 August**.

Applicants are required to complete the Amnesty International application form and forward it to positions@amnesty.ie. Please note that CVs will not be accepted. Application form can be downloaded from our website www.amnesty.ie under 'Jobs and Internships'.

Amnesty International is committed to working together to maintain a workplace environment that encourages and supports equal opportunities. Equality and diversity are at the core of our values and staff are expected to work collectively and individually to promote equality. We strive to ensure that everyone is treated equally and is respected for their individuality and diversity.